

**SWALLOW SCHOOL DISTRICT  
W299 N5614 Highway E  
Hartland, Wisconsin 53029**

**SCHOOL BOARD MEETING**

**September 15, 2014**

**6:30 p.m.**

Present: Karen Trimble, John Fuhs, John Quast, Rebecca Morrison, Andy Anderson, Melissa Thompson, Joan Fritzler, Kyle Moore, and Kim Zabel.

Also in attendance: Two (2) citizens were in attendance as well as staff members Candy O'Connell, Tim Lemke and Rachel Crockford.

**CALL TO ORDER**

Karen Trimble, called the meeting to order at 6:30 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

John Quast motioned to approve the agenda. Rebecca Morrison seconded and the motion carried 5-0 on a voice vote.

**CELEBRATIONS AND COMMENDATIONS**

Tim Lemke and Rachel Crockford showcased the Hawk's Nest, a learning space for interventions and extensions which has been recently redesigned and refurbished. This work was funded by an Innovation Grant through a partnership with the Swallow Education Foundation.

**CITIZENS' FORUM**

No comments were made.

**INFORMATIONAL ITEMS**

**Superintendent's Report**

Ms. Thompson presented the following information:

Employee Relations – The Board reviewed the proposed 2015-16 Arrowhead Area Schools Calendar, which will go to the Employee Relations Committee for further discussion.

Finance and Operations – The Board discussed the referendum planning project, the generator project, and the emergency preparedness drill. The community will be invited to participate in a Facility Studies Committee to assist in determining next steps in the referendum planning process in the coming weeks.

Teaching and Learning – Ms. Thompson updated the Board on enrollment for the 2014-15 school year as of September 15, 2014 and Ms. Crockford reviewed the professional development provided at the beginning of the school year.

### **Principal's Report**

Mr. Moore presented the following information:

Professional Development Update for Early Release Days – Mr. Moore forecasted upcoming professional development days and broad topics of focus during early release days in September, October, and November.

Start of 2014-15 School Year – Mr. Moore reviewed the beginning of the 2014-15 school year at Swallow.

Extra Service Proposal Update – Mr. Moore discussed the process for extra service proposals for the coming school year. The Board will be asked to approve extra service proposals at the October Board meeting.

### **ACTION ITEMS**

#### **Approval of Minutes**

Andy Anderson motioned to approve the following minutes: August 20, 2014 – Board Meeting; August 20, 2014 – Executive Session; and August 29, 2014 – Special Meeting. John Quast seconded and the motion carried on a 5-0 voice vote.

#### **Finance and Operations**

The Board reviewed and took action on the following items:

Monthly Accounts – John Fuhs moved to approve expenditures as presented in the amount of \$475,010 and receipts in the amount of \$1,377,296 during the month of August 2014. Andy Anderson seconded and the motion carried 5-0 on a voice vote.

Approval of 66.0301 Agreement with the School District of Waukesha – Karen Trimble moved to amend the motion to approve an agreement with the School District of Waukesha for reimbursement of sub costs as presented. John Quast seconded and the motion carried 5-0 on a voice vote.

### **DISCUSSION**

The Board discussed the following items:

Dates for Board Sub-Committee Meetings – The Policy, Teaching and Learning, Finance and Operations, and Employee Relations Committees discussed tentative upcoming meeting dates.

Date for Special Board Meeting in October – The Board will have a special meeting on October 16, 2014 at 6:15pm to approve monthly accounts and take care of any other necessary business.

**ANNOUNCEMENTS**

The Board reviewed and discussed upcoming events.

**CLOSED SESSION**

At 8:07 p.m., the Board of Education convened into Closed Session pursuant to Wisconsin Statute 19.85 (1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” Wisconsin Statute 19.85 (e), “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” Wisconsin Statute 19.85 (f), “Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, and Wisconsin Statute 19.85 (g), “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.” This session is being held specifically to confer with legal counsel about potential litigation in which the district may become involved related to a student incident and to discuss administrative contracts. (Roll call vote required.) Trimble – YES, Fuhs – YES, Quast, YES, Anderson, - YES, Morrison – YES.

At 8:45 p.m. the Board of Education reconvened into open session. Trimble – YES, Fuhs – YES, Quast – YES, Anderson – YES, Morrison – YES.

**ADJOURNMENT**

At 8:45 p.m., John Quast made the motion to adjourn which was seconded by Andy Anderson and carried 5-0 on a voice vote.

Respectfully submitted,

Melissa Thompson  
Superintendent

Approved: \_\_\_\_\_

\_\_\_\_\_, President

\_\_\_\_\_, Clerk